

Podlink Pty Ltd ABN 31601400524 – PRIVACY POLICY

This Privacy Policy sets out our commitment to protecting the privacy of your personal information that we collect through this website podlink.com.au (**Site**) or directly from you.

Please read this Privacy Policy carefully. Please contact us if you have any questions.

You providing us with personal information indicates that you have had sufficient opportunity to access this Privacy Policy and that you have read and accepted it.

If you do not wish to provide personal information to us, then you do not have to do so, however it may affect your use of this Site or any products and services offered on it.

1. Type of personal information collected

Personal Information: contact details and personal health data that had been collected as part of an assessment process.

If we receive your personal information from third parties, we will protect it as set out in this Privacy Policy.

2. Collection and use of personal information

We collect and use the personal information for purposes including to contact and communicate with you, for internal record keeping, for marketing and research purposes.

3. Disclosure of personal information

We may disclose personal information for purposes including to provide our products and services to you, and as required by law.

Where we disclose your personal information to third parties for these purposes, we will request that the third party follow this Privacy Policy regarding handling of your personal information.

4. Access to and correction of personal information

Access: You may request details of personal information that we hold about you, in certain circumstances set out in the Privacy Act 1988 (Cth). An administrative fee may be payable for the provision of information. We may refuse to provide you with information that we hold about you, in certain circumstances set out in the Privacy Act.

Correction: If you believe that any information we hold on you is inaccurate, out of date, incomplete, irrelevant or misleading, please contact us by email. We rely in part upon customers advising us when their personal information changes. We will respond to any request within a reasonable time. We will endeavor to promptly correct any information found to be inaccurate, incomplete or out of date.

5. Assessment Programmes

In participating in a Podlink Assessment, you agree to the handling of your personal information as outlined in this privacy statement. The privacy of your medical information, is important to us. We understand that your medical information is personal and we are committed to protecting it. Your assessment will be used to create a record of your health so to allow us to provide you with quality care and comply with certain legal requirements. All information that you provide when completing an Assessment will be used for the purposes of producing your personal health report, and providing related health management services where applicable. Only those involved in the study will have access to your information. We will not use or disclose your medical information for any purpose not listed below, without your specific written authorisation. Any specific written authorisation you provide may be revoked at any time by writing to us at the address provided at the end of this notice. With your permission, this information may be used to assist your health practitioner in treating you. De-identified information will ONLY be shared with your employer to assist in developing an appropriate wellness strategy for you and may be used for research and quality assurance purposes. Podlink may use the data collected through the Assessment to identify potential candidates for the provision of further Services, including health coaching

6. Complaints about breach

If you believe that we have breached the Australian Privacy Principles and wish to make a complaint about that breach, please contact us on the email address below.

7. Unsubscribe

To unsubscribe from our e-mail database, or opt out of communications, please contact us at the details below.

8. Storage and Security

We are committed to ensuring that the information you provide is secure.

For any questions or notice, please contact us at:

Podlink Pty Ltd ABN: 31601400524

Email: info@podlink.com.au

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